

**THE CHRISTIAN SCIENCE COMMITTEE
FOR INSTITUTIONAL WORK IN TEXAS RECORDS**

**P. O. BOX 630941
HOUSTON, TEXAS 77263-0941**

January 27, 2004

Dear Executive Committee Members,

During 2003 this office had many communications with TMC, Christian Science churches, church members, prisoners, relatives of prisoners, Committees of other states, Christian Science Workers, Texas Department of Criminal Justice Chaplains, Christian Science Practitioners, and others that had an interest in helping those who are institutionalized and cannot attend Christian Science Services or visit Christian Science Reading Rooms.

Also, in 2003, we:

Mailed English Science & Health	24
Mailed Spanish Science Health	4
Mailed Prose Works	3
Mailed Spanish Miscellaneous Writings	2
Mailed English Miscellaneous Writings	1
Mailed Bible Lessons - Citations & Full Text	106
Mailed Applications for Monitor, Sentinel and Bible Lessons	47
Mailed Holy Bible	10
Responded to Requests from third parties to help prisoners	58
Requested CS workers to contact prisoners	23

The workers in the field are definitely meeting a need and some wonderful healing work is being done. In their work, they have distributed many uncounted copies of Mrs. Eddy's works to those interested. We will be able to publish the reports of fruitage in our annual report in May.

Attached to this report are a financial statement of 2003 revenue and expenditures by zones, and a statement that compares actual amounts of receipts and expenditures to our budget for 2003. As you can see, our expenditures and revenue has not varied far from our budget. As expected, with the per capita of 40 cents per church member was not sufficient to pay our expenses and our financial statement shows a shortfall of \$1,615.66. Had it not been for the generous gifts of \$2,035.00 that we received, our shortfall would have been \$3,650.66. The shortfall was absorbed by the \$6,155.87 cash balance at the beginning of the year.

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There are no expenses shown on the statement for the Prison Workshop booth that was sponsored by the Harvest Time Church here in Houston in October. We expended \$133.40 for booth deposit and periodicals. However, when we learned that we would not be allowed to participate, I was able to sell the periodicals to the Christian Science Booth at the Women's Conference held in the Medical Center here in Houston, and the sponsoring church never cashed our deposit check.

As of December 31, 2003, our present cash position is \$4,197.68 in addition to the funds restricted for zone expenses of \$342.53 (see Article VIII, Section 2 of our By Laws).

The churches that are making contributions to zone restricted expenses are quite few. Only two churches are purposely making and identifying such as described in Article VIII, Section 2 of our By Laws. Three others are, and have been for several years, making additional gifts beyond their per capita but do not identify these as restricted for zone expenses. The By Law change has caused some confusion and questions, but this seems to have leveled out. Only the Dallas/ Ft. Worth Zone has organized to encourage their churches to participate in this and they have forwarded approved bills for reimbursement.

Please let me know if you have any questions or suggestions.

Sincerely,

Archie C. Kramer
Executive Secretary/Treasurer