

**THE CHRISTIAN SCIENCE COMMITTEE  
FOR INSTITUTIONAL WORK IN Texas Records**

**P. O. BOX 630941  
HOUSTON, TEXAS 77263-0941**

October 21, 2003

Dear Executive Committee Members,

During the first three quarters of 2003 we:

	<u>Third Quarter</u>	<u>This Year To Date</u>
<b>Mailed English Science &amp; Health</b>	<b>4</b>	<b>16</b>
<b>Mailed Spanish Science Health</b>	<b>3</b>	<b>4</b>
<b>Mailed Prose Works</b>	<b>0</b>	<b>2</b>
<b>Mailed Spanish Miscellaneous Writings</b>	<b>1</b>	<b>2</b>
<b>Mailed English Miscellaneous Writings</b>	<b>0</b>	<b>1</b>
<b>Mailed Bible Lessons - Citations &amp; Full Text</b>	<b>27</b>	<b>73</b>
<b>Applications for Monitor, Sentinel and Bible Lessons</b>	<b>12</b>	<b>32</b>
<b>Mailed Holy Bible</b>	<b>2</b>	<b>8</b>
<b>Requests from third parties to help prisoners</b>	<b>23</b>	<b>52</b>
<b>Requested CS workers to contact prisoners</b>	<b>6</b>	<b>19</b>

Attached to this report is a financial statement of revenue and expenditures by zones, and one that compares actual amounts to our budget, for the first three quarters of 2003. As you can see, our expenditures and revenue has not varied far from our budget. As expected, with the per capita of 40 cents per church member is not sufficient to pay our expenses and our financial statement shows a shortfall of \$1,036.78. Had it not been for the generous gifts of \$2,035.00 that we received, our shortfall would have been \$3,071.78.

Our present cash position is \$5,119.09 as of September 30, 2003.

Please let me know if you have any questions.

Sincerely,

Archie C. Kramer  
Executive Secretary/Treasurer

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