

## **Christian Science Committee for Institutional Work in Texas**

Executive Committee Meeting

May 17, 2003

Third Church of Christ, Scientist

Austin, Texas

Chairman June Taylor, Third Church, Austin, called the meeting to order at 9:05 a.m.

Executive Committee Members in attendance were Al Alonso, First Church, San Antonio; Susan Clay, Seventh Church, Houston; Anita Huggins, Christian Science Society, Athens; Sher Orpen, Second Church, Ft. Worth; Bonnie Resley, First Church, Midland; June Taylor, Third Church, Austin; and Sandra Wheeler, Seventh Church, Dallas. Archie C. Kramer, Executive Secretary/Treasurer was also present.

Chairman June Taylor read from *The Bible*, and *Science and Health with Key to the Scriptures*, *Miscellaneous Writings*, and the *Church Manual of The First Church of Christ, Scientist*, by Mary Baker Eddy.

Chairman June Taylor welcomed as a guest new Executive Committee member Pedro Saldano, Seventh Church, Houston, elected to serve from Houston as Executive Committee member for the years 2003-2007, and introduced him to the other members of the Executive Committee. Jim Dinsmore, First Church, North Richland Hills, elected to serve as the Executive Committee member from the Ft. Worth for the years 2003-2007, was unable to attend.

Minutes of the Executive Committee meeting of May 18, 2002, were presented. The Minutes were approved with changes.

Financial reports for the year 2002 and the first three months of 2003 were presented and approved by the Committee.

### Old Business

Advantages and disadvantages of establishing a website for dissemination of information and of fruitage from the institutional work in Texas were discussed. Sher Orpen estimated that it would cost about \$500 to set up a site plus \$480 per year in hosting fees. The fees could be shared by institutional committees in other states that wished to share the site. She offered to develop maintain the site, which will be called [www.ChristianScienceInstitutional.com](http://www.ChristianScienceInstitutional.com). Her fee for normal maintenance would be \$50 per month, assuming no more than a few changes per month. If more changes were required, there would be additional maintenance charges. It was moved and seconded to set up the site based on the information provided. Motion passed. The Executive Committee members were asked to prayerfully think about how the site could be organized, what information should be included, and how each could contribute material to the site.

So that financial information could be posted on the site for access by the Executive Committee, and to allow financial information to be sent to the Executive Committee via email, thus saving time and postage, it will be necessary to upgrade the present QuickBooks program to a more recent generation. It was moved and seconded to spend up to \$325 to purchase the necessary software. Motion passed.

The visiting procedures problems in the Harris County jail presented at last year's meeting have not arisen again, so at this time further action regarding them is not necessary.

### New Business

A proposed budget for 2003 was presented and after discussion and recommendation the Treasurer was requested to make the necessary changes and present the budget by mail for approval.

June Taylor was elected Chairman and Anita Huggins was elected Vice Chairman for the year 2003 – 2004. Archie C. Kramer was appointed as Executive Secretary and Executive Treasurer for the year 2003 – 2004.

A motion was made and passed to award Nancy Shivers a \$200.00 honorarium for making the keynote speech at today's Annual Meeting. A thank-you letter will be mailed to her with the honorarium.

Archie asked the Executive Committee for guidance regarding what would be normal in supplying Reading Room items to prisoners. There has been a request from a Christian Science Chaplain to send a biography of Mrs. Eddy to a prisoner. The consensus expressed by the Executive Committee is that we will send the writings of Mrs. Eddy, *The Bible*, and the authorized periodicals to prisoners. Other authorized books and products might be sent to the prison library upon consideration of a situation, if the library would accept it.

The meeting was closed at 10:55 a.m. with the joint repetition of the first Tenet of Christian Science. (S&H p 497)

Submitted by:

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Archie C. Kramer, Executive Secretary

May 21, 2003